



# REMOTE / DISTANCE LEARNING PLAN

Last updated: 4th January 2021

We want to ensure that pupils have access to a continued high quality education throughout the school year, whether in school or through access to remote education. **Remote education** will be provided through online resources. If online access is not possible for a pupil, then **distance learning** will be made available on paper.

## Basics of Remote and Distance Learning

- Teachers will make daily contact with parents/children via Google Classroom, and/or Tapestry in Years R and 1. This could be in the form of a typed message or email. For KS1, contact will be primarily with parents. For KS2, contact will be with children and/or parents as necessary.
- We will provide frequent and clear explanations of new content using high quality resources and pre-recorded videos. (NB: we have chosen not to provide live lessons as we recognise the challenges that our staff and families will be facing at home; not all teachers and children can be available consistently at the same time.)
- We will monitor the engagement and progress of pupils learning through regular feedback. Feedback will be in one of the following ways:
  - 1) marked work online
  - 2) teacher comments, written or verbally through Google Meet.
  - 3) longer personal comments where work requires it.
- We will communicate regularly with families through social media, weekly newsletters and phone calls.
- In the event of a closure longer than two weeks, we will host one face to face group session per year group each week conducted via Google Meet to offer feedback and maintain pupil/teacher relationships.
- In the event of a full lockdown of the school, we will provide at least two assemblies a week: a Friday celebration assembly involving contributions from each class teacher and Monday's Picture News which will be shared on our Facebook page and website each week by the Heads.
- We will maintain contact with all families by phone or Google Meet where necessary, and senior leaders will support families where there are concerns over vulnerability.

**Distance Learners:** *Where there is limited access to a computer, laptop or wifi, teachers will provide work sheets and access to resources. These should be collected by parents from the school office by prior arrangement.*

## Our staff will:

- Provide a weekly timetable of learning that needs completing for the week.
- Share daily learning activities and tasks on Google Classroom.
- Provide feedback to pupils at least twice a week whilst they are working at home through email/written comments and during group session calls where this is occurring following an extended closure.
- Contact each pupil at least once a week during extended closures.
- Set work that is released to students on a daily basis according to the usual timetable.
- Set work on Google Classroom which will become available at 9.00 am each morning.

- Be available at designated times – 9.30-10 and 2.30 – 3.30 to respond to student questions about the work and to provide feedback.
- Contact parents via email if their child is not completing their schoolwork or their standard of work has noticeably decreased.
- Monitor the academic progress of pupils with and without access to the online learning resources and arrange strategies for support accordingly.

**Distance Learners:** *A weekly phone call will take place to assess the learning that has taken place and explain future learning and activities.*

#### **Children need to:**

- Log on to the appropriate remote recorded video sessions each day and complete tasks set.
- Watch all of the learning videos, taking a full and active part in them.
- Complete the learning set by their teacher each day and upload their learning as requested by the teacher.
- Communicate through safe streams used by the school.
- Use online resources such as TT Rockstars, Maths Shed, Spelling Shed and any other resources provided by the school.
- Log on every day to view their allocated work.
- Complete the work to the best of their ability.
- Submit their completed work according to the deadline set by the relevant member of staff, by uploading it on to Google classroom.

**Distance learners:** *Students can complete work in exercise books/on paper, which can be returned to the school office to enable teachers to provide feedback.*

#### **Parents are responsible for:**

- Setting a clear routine with each child using the timetable and the daily learning set.
- Reading all communications that come out from the school to ensure they are fully aware and up to date with news.
- Trying their best , where possible to support their children to complete all of the learning set.
- Liaising with school staff and seeking support on behalf of their child when needed with class teachers via email.
- Liaising with the school where remote learning is not possible so that alternative arrangements can be made.
- Ensuring that their child is available to learn remotely according to their normal timetable and that schoolwork is completed on time, to the best of their child's ability.

- Ensuring that their child is familiar with the expectations for remote learning and that any absences are reported accordingly.

### How to access work

All children will learn through Google Classroom. Additional resources may be provided through other websites such as: Oak Learning, White Rose Maths, BBC Bitesize, TTRockstars, Spelling Shed & Maths Shed.

To access Google Classroom, parents will need their child's email address and password. These can be found in your child's reading diary.

**Distance Learners:** *The school will provide a pack of resources to be collected from the school office at an agreed time. Distance learners will have access to the same learning as those online. Where numbers of distance learners exceed ten, an EYFS/ KS1 bubble and KS2 bubble will be established during full lock down.*

Communication between home and school will be conducted through Google Classroom, year group email accounts, Google Meet and phone calls, where appropriate.

**Distance Learners:** *will communicate with class teachers through two phone calls a week.*

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### Partial opening for children of critical workers

When the school is required to remain open for children of critical workers, these children will access remote learning in the same way, using the school computers on site. They will be organised into bubbles to reduce contact, and supervised by teaching support staff in school *as long as numbers remain low.* \*

This is to ensure that children working in school or at home have the same experience and access to a teacher, and to enable those who only need to attend on a part time basis to move between remote learning and school-based learning as needed. This also allows teachers to maintain an equal overview of the whole class and provide remote support to those who need it during the school day.

Support staff in school will enable children to access the work set remotely, and work closely with the teachers to support the delivery of the learning.

*\*The school will continue to review this set-up and is prepared to make adjustments if the requirements for children attending school change or if numbers become too high.*