

Thursday 15th September 2016

Dear Reception Parents,



**RE: Your child's Tapestry Online Learning Journal**

In school, we use a system called 'Tapestry' to record your child's work and progress in an online learning journal. The journal includes weekly photos and observations of your child's learning, collected by their teacher and support staff. We would like to invite you to be part of this process by creating an account online, through which you can log in and view your child's personal journal. You will also be able to upload photos and comments of any work or activities they have done at home, to share with their teacher. Your own memories and experiences are then woven into their learning journal alongside school experiences, creating a lasting record of the amazing journey they make over the course of their first year in school.

We will be running a short session for parents at **2:45pm on Monday 10th October** in the school hall, to demonstrate how to use your secure personal account to view and add to your child's learning journal. It is very easy and simple to use, and can be accessed either on a computer or via an app on a tablet or smartphone. In order for us to set up your account, please complete and return the form below. If separate carers would like separate accounts, please complete one form for each adult. Please return the form by **Friday 23rd September** so we can issue you with a temporary password. We look forward to sharing our learning journeys with you!

Yours sincerely,

Mrs E. Smart  
 Headteacher

**Tapestry Account User Set-up Information**

<b>Child's name</b>			
<b>Relationship to child</b>	Father / Mother / Grandparent / Other relative / Guardian / Other_____		
<b>First Name</b>		<b>Surname</b>	
<b>Email address</b>			
<b>Address if NOT living with child</b>			

I consent to these details being used to set up my online account.

Signed \_\_\_\_\_ Date \_\_\_\_\_