

16th September 2016

Dear Parents/Carers

### **Free School Meal Eligibility and Pupil Premium**

Please find attached a form for your completion which enables us to check Free School Meal Eligibility and also whether the school can claim additional money (Pupil Premium) from the Government.

Pupil Premium is the additional funding given to schools for pupils who have been registered as being entitled to Free School Meals at any point in the last 6 years. Schools receive this funding to support their eligible pupils and narrow the attainment gap between them and their peers. Further information about how the school spends these monies can be found on the school website.

**We urge you to complete this form even if your child does not have school meals or qualifies for Universal Infant Free School Meals if you are eligible.**

#### **Eligibility Criteria:**

Parents are eligible if you receive any of the following:

- Income Support (IS).
- Income based Jobseeker's Allowance (IBJSA).
- Income related Employment and Support Allowance (IRESA).
- Support under Part VI of the Immigration and Asylum Act 1999.
- The Guaranteed element of State Pension Credit.
- Child Tax Credit, provided you're not entitled to Working Tax Credit and have an annual income ( as assessed by HM Revenue & Customs) that does not exceed £16,190.  
N.B. If you receive WORKING TAX CREDIT you do not qualify even if you receive child tax credit and your income is below £16,190
- Working Tax Credit 'run-on' - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit
- Are either parents members of HM Armed Forces or in receipt of a child pension from the Ministry of Defence?
- Has your child been adopted (e.g. from Local Authority Care) or is your child under special guardianship, child arrangement or a residence order?
- Has your child been looked after by Social Care for at least 1 day?

Children who receive any of the qualifying benefits listed above in their own right are also eligible to receive free school meals.

Please could you return all completed forms to the office by Friday 23rd September. Thank you!

*Mrs Edwards*